



IN REPLY REFER TO:

United States Department of the Interior

NATIONAL PARK SERVICE
Philadelphia Support Office
200 Chestnut Street
Philadelphia, PA 19106-2878

S72 (PSO-C&OS)

May 18, 2001

Mr. Naved Enayet
Grants and Contracts Specialist
Association for Biodiversity Information
1101 Wilson Blvd.; 15th Floor
Arlington, VA 22209

Dear Mr. Enayet:

It is hereby requested of the Association for Biodiversity Information to assist and cooperate with the National Park Service in developing descriptions and user-friendly keys to associations for the Lower New England/Northern Piedmont and North Atlantic Coast/Chesapeake Bay ecoregions. If accepted, the project will be conducted according to the terms and conditions of the enclosed proposed Supplemental Agreement No. 1 to Cooperative Agreement 4560-B-0009 and the attached proposal by Lesley Sneddon, Regional Ecologist.

If the terms and conditions of the proposed Supplemental Agreement and incorporated attachments are acceptable, please return all copies, with the proper original signature, to Marie Killian at the above Philadelphia address for processing. A signed, fully executed copy will be returned to your office.

Sincerely,

Marie E. Killian
Contracting Specialist
Contracting and Office Services

Enclosures

SUPPLEMENTAL AGREEMENT NO. 1

to

COOPERATIVE AGREEMENT 4560-B-0009

Between the

**UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE**

and

The ASSOCIATION for BIODIVERSITY INFORMATION

ARTICLE I. BACKGROUND AND OBJECTIVES

WHEREAS, Cooperative Agreement 4560-B-0009 has been made and entered into between The Association for Biodiversity Information (hereinafter known as the Cooperator) and the National Park Service (hereinafter known as the Service) on May 10, 2001.

NOW THEREFORE, in consideration of the premises and mutual covenants contained within the Cooperative Agreement, it is hereby agreed by and between the parties hereto to conduct the specific activities hereinafter described related to the educational and professional needs of the Cooperator and the protection of the natural and cultural resources of the Service.

ARTICLE II. STATEMENT OF WORK

The Cooperator agrees to:

- (a) develop descriptions and user-friendly keys to associations for the Lower New England/Northern Piedmont and North Atlantic Coast/Chesapeake Bay ecoregions;
- (b) gather plant species information from heritage programs and Service data, reports, and classifications;
- (c) contact park staff and search the NRBib database to obtain pertinent information and data at parks;
- (d) integrate information by a manual comparison of descriptions and the data used to produce the descriptions to existing NVC associations;
- (e) revise or develop association descriptions to include environmental information, species composition, range, physiognomy, and synonymy to published names; and

- (f) conduct the above activities in accordance with the specific objectives, methods, procedures, schedule, and budget of the attached and hereby incorporated proposal.

And, the Service agrees to:

- (a) provide the Cooperator with reports, references, and databases containing information relative to plant species in parks of the Service's Northeast Region;
- (b) provide necessary Service staff time to familiarize Cooperator staff with parks and park resources;
- (c) make available a total of, not to exceed, \$50,818 to the Cooperator to carry out the terms of this Supplemental Agreement. The U.S. Fish and Wildlife Service will cost-share an additional \$50,818 to the Cooperator under separate agreement.

ARTICLE III. TERM OF AGREEMENT

This Supplemental Agreement will commence upon the date of the final signature of this document and shall be terminated at midnight September 30, 2003 or terminated as provided in Article IX.

ARTICLE IV. KEY OFFICIALS

The personnel specified below are considered to be essential to ensure maximum coordination and communication between the parties and the work being performed hereunder. Either party, on notice to the other party, may designate another person or persons to act in his/her place in an emergency or otherwise. Permanent changes of key personnel must be made in writing to the other party.

- A. The key official for the Service is:

Elizabeth Johnson
Northeast Region Inventory and Monitoring Coordinator
Coastal Institute in Kingston
Room 105
1 Greenhouse Road
University of Rhode Island
Kingston, RI 02881
401 - 874 - 7060
Beth_Johnson@nps.gov

B. The key official for the Cooperator is:

Jim F. Drake
Project Manager
1313 Fifth Street SE, Suite 314
Minneapolis, MN 55414
612 - 331 - 0729
Jim_Drake@abi.org

ARTICLE V. AWARD, PAYMENT AND INVOICES

On a quarterly reimbursement basis, the Service will make available, not to exceed, \$50,818 to be paid to the Cooperator for costs incurred during the conduct of activities identified in the Cooperator's Statement of Work (Article II). Payments are conditioned on the satisfactory progress of project objectives and the timely submission of acceptable deliverables described in Article VII. A minimum of ten (10) percent of the total amount awarded under this Supplemental Agreement must be held for final payment due upon the completion and submission of all deliverables required.

Invoices and other required supporting statements or certificates (all properly identified with the appropriate Cooperative and Supplemental Agreement identification numbers and the name of the Service key official) will be submitted by the Cooperator to the Service key official in accordance with the following provision:

Reimbursement claims should be submitted on Standard Form 270 (Request for Advance or Reimbursement) or other format as approved by the Contracting Officer, in an original and one copy.

ARTICLE VI. PRIOR APPROVAL

This Supplemental Agreement shall be subject to the prior approval conditions incorporated within the Cooperative Agreement.

ARTICLE VII. REPORTS AND/OR DELIVERABLES

Draft and final reports in hard-copy and digital (Word) formats for the North Atlantic Coast/Chesapeake Bay and Lower New England/Northern Piedmont ecoregions shall be prepared and submitted. Each report shall contain 1) clear, concise summary descriptions of associations for all natural and semi-natural vegetation within each ecoregion, including environmental setting, range, species composition, and physiognomy; 2) ancillary descriptive information including taxonomic hierarchy (class, subclass, group, formation, and alliance), global rank, state distribution, heritage program synonymy, average scale of occurrence (matrix, large patch, small patch, or linear), and literature sources; 3) a measure of distribution; and 4) user-friendly keys to the associations.

The draft and final reports for the North Atlantic Coast/Chesapeake Bay ecoregion shall be due on or about June 30 and September 30, 2002, respectively and for the Lower New England/Northern Piedmont ecoregion on or before June 30 and September 30, 2003, respectively.

ARTICLE VIII. PROPERTY UTILIZATION AND DISPOSITION

Property utilization and disposition shall be in accordance with OMB Circular A-110 or A-102 and 43 CFR Part 12.

ARTICLE IX. TERMINATION

While it is the express intent of both parties that the activities described under this Supplemental Agreement continue uninterrupted, this Supplemental Agreement may only be terminated or suspended in accordance with OMB Circular A-110 or A-102 and 43 CFR Part 12.

ARTICLE X. REQUIRED AND SPECIAL/ADDITIONAL PROVISIONS

This Supplemental Agreement shall be subject to the provisions incorporated within the Cooperative Agreement.

ARTICLE XI. ATTACHMENTS

This Supplemental Agreement shall be subject to the attachments and certifications incorporated within the Cooperative Agreement and the following attachment, which is attached hereto and made a part of this Supplemental Agreement.

Attachment Proposal: "Development of Keys to Associations: A Tool to Facilitate Vegetation Mapping, Inventories and Sampling" by Lesley Sneddon dated February 6, 2001.

ARTICLE XII. AUTHORIZING SIGNATURES

IN WITNESS WHEREOF, the parties hereto have caused this Supplemental Agreement to be executed by their respective duly authorized contracting officers or representatives the latter day and year written below.

The Association for Biodiversity Information

Joy Gaddy
Vice President for Operations

Date

National Park Service

Marie E. Killian
Contracting Specialist
Philadelphia Support Office
200 Chestnut Street
Philadelphia, PA 19106-2878

Date