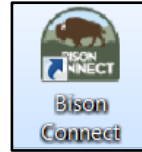


FAQ and Step-By-Step Guide: Adding PUPS to your Bookmark or Favorites Bar

FAQs: Adding PUPS to your Bookmark or Favorites Bar

Google Chrome / Bison Connect



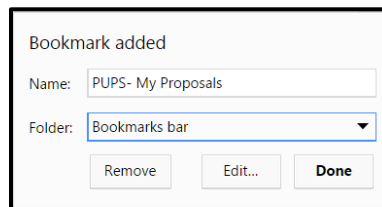
Step 1:

- Navigate to the [My Proposals](#) screen on PUPS using Google Chrome or Bison Connect. Once on the PUPS Home page, click the  in the right-hand side of the URL box.



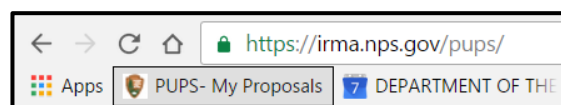
Step 2:

- A pop-up box will appear. Edit the name and folder location to suit your preferences. For ease of access, it is recommended that you keep the default set-up.



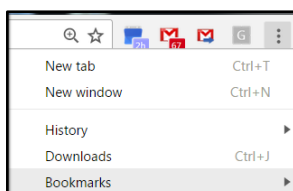
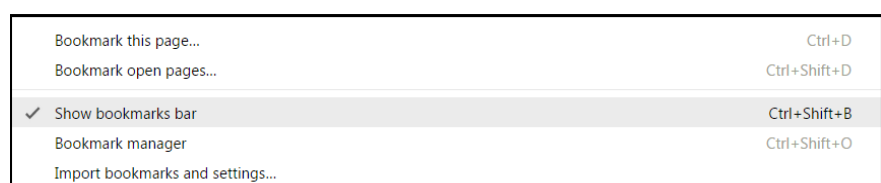
Step 3:

- The PUPS shortcut should automatically appear on your browsers bookmark bar.



Not showing up on the Bookmarks Bar?

- Make sure that your *Bookmarks Bar* is visible. To check, right click on the  button on the far right-hand side of the *Menu Bar*, scroll to and click on *Bookmarks*. Make sure there is a  next to *Show bookmarks bar*.

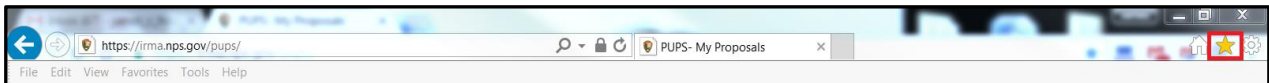


Internet Explorer



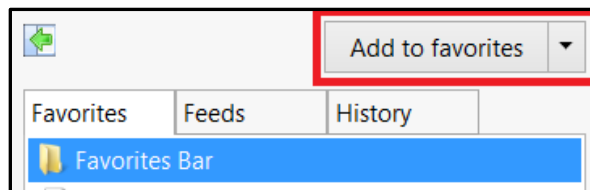
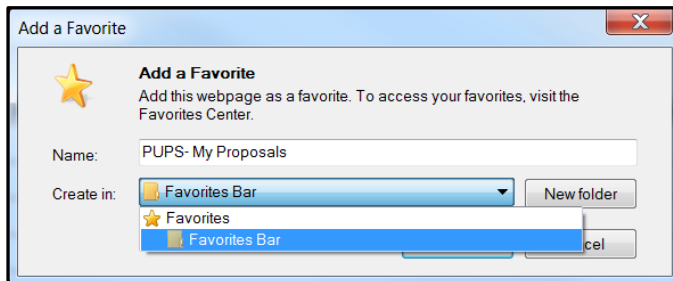
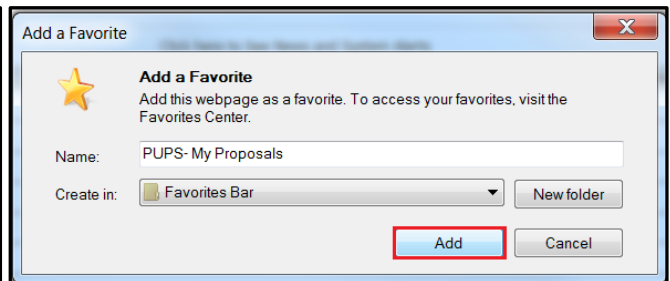
Step 1:

- Navigate to the [My Proposals](#) screen on PUPS using Internet Explorer. Once on the PUPS Home page, click the  in the right-hand side of the screen.



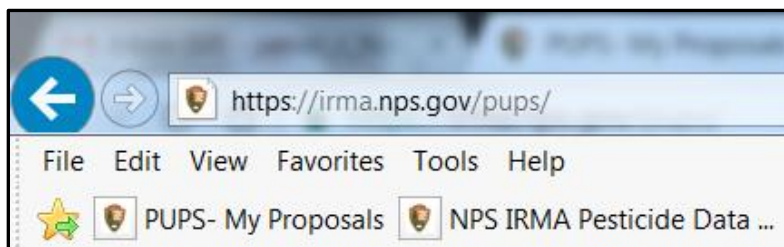
Step 2:

- A pop-up box will appear. Click the *Add to Favorites* button. Edit the name and select *Favorites Bar* using the drop-down. Click *Add*.



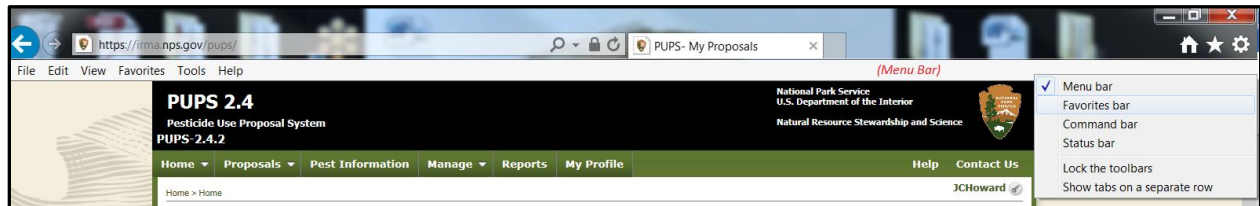
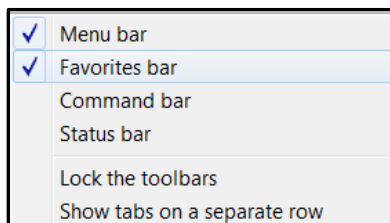
Step 3:

- The PUPS shortcut should automatically appear on the *Favorites Bar*.



Not showing up on the Favorites Bar?

- Make sure that your *Favorites Bar* is visible. To check, right click on the *Menu Bar* and make sure there is a ☒ next to *Favorite Bar*.



Finished!

Link to PUPS: <https://irma.nps.gov/pups/>

Link to PUPS FAQ Series: <http://irma.nps.gov/content/pups/help/index.aspx>