



Glossary of Terms

Below are definitions of common Data Store terms.

Collection – A grouped set of references that are of interest to one or more NPS staff. Collections may contain one or more references of any type. A collection can be thought of as a bucket, where you can put multiple references that are of interest to you or that are related to a topic. One reference can be included in more than one collection.

Cross-Reference – A reference designated, by a record owner, to be related to another reference. You can think of this as a “see also” setting. It’s informative, but an informal link.

Data Stewards – A trusted set of users charged with improving the content of the Data Store. Data Stewards have permission to edit any reference associated with a particular unit.

Information Resource – *See Reference*

Metadata – Information about information. In the context of Data Store, a reference is metadata for the information resource it is describing.

Product – An information resource created by a Project.

Project – A unique and temporary endeavor that resulted in the creation of one or more products or deliverables.

Reference – The actual item or concept that is of value to the management of NPS resources. Examples include reports, datasets, projects, books, journal articles, resource briefs, etc.

Sponsored Partner – A person who is not registered within the NPS Active Directory (e.g., outside of NPS) yet is granted the same permission as an NPS staff member to create and own content.

Unit Point of Contact (UPOC) – A trusted set of administrators who sponsor partners (outside of NPS) to contribute content to Data Store.