

**Second Annual EOY Summary Report  
Fiscal Year 2013 Historic Preservation Fund Grant**

**HPF Grant No. 70-13-51964**



**By: Bureau of Arts and Culture  
Palau Historic Preservation Program**

**Ministry of Community and Cultural Affairs  
*Government of Palau***

**REPUBLIC OF PALAU**  
Freely Associated States of Micronesia

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**Grant # 70-13-51964**

**I. PROGRAM OVERVIEW**

The Second Annual EOY Summary Report of FY'13 HPF Grant Award summarizes the progress of programs, projects and activities implemented in the first year of the grant period from October 01, 2012 to September 30, 2014. The Second EOY Summary Report for this same year grant period is submitted on or before December 30, 2014 to the grantor of HPF Grant, US National Park Service.

The Bureau of Arts and Culture also known as Palau Historic Preservation Program is mandated by Title 19 of the Palau National Code and the US Historic Preservation Act of 1966 as amended, with responsibilities to survey, inventory, protect, and preserve Palau's tangible and intangible historical properties. The Bureau of Arts and Culture continued to operate under the direction of the Ministry of Community and Cultural Affairs that falls within the Executive Branch of the National Government of the Republic of Palau, see Appendix A - Organizational Chart of the Executive Branch, Government of the Republic of Palau.

During this reporting period, Bureau operated with total eight (8) staff members including five (4) full-time staffs funded by the Historic Preservation Fund Grant, four (4) full-time staffs funded by the Palau National Government, see Appendix B - Organizational Chart of the Bureau of Arts and Culture. The staffs funded through the Historic Preservation Fund includes: (1) Budget and Grants Manager (Ms. Bridget Iyar, **until May 16, 2014**) (2) Archaeological Surveyor III (Mr. Calvin Emesiochel, **until March 01, 2013**), (3) Professional Cultural Anthropologist/Ethnographer (Meked Besebes), (4) Preservation Specialist I (Ms. Sylvia Kloulubak), (5) Preservation Specialist I (Ms. Moline Smaserui). BAC staffs who are funded by Palau National Government are (1) Director/HPO (Dwight Alexander, **until March 30, 2013**), (2) Preservation Registrar (Ms. Sunny Ngirmang), (3) Preservation Compliance Officer II (Mr. Errolflynn Kloulechad), (4) Historic Preservation Specialist III (Lynda Dee Tellames) and (7) Historic Preservation Specialist II (Ms. Filly Carabit). Ms. Smaserui is

reassigned from BAC research library temporarily to the administration to assist with secretarial task.. No new personnel was hired but the vacancy announcement for a new Archaeological Surveyor I was recently opened and announcement period has been extended until October 2014.

The Bureau has objectives that are specified in the Workplan to continue the implementation of established programs including the Administration and Planning, Survey and Inventory and Project Review/Archaeology, Oral History and Ethnography Program, Palau Register Section, and Public Education, see Appendix C - FY'13 Workplan. In implementing the approved programs and projects, Bureau continued to strengthen the education and awareness of the public on the importance and need to preserve and protect the historical and cultural resources of Palau as well as Palau's cultural heritage for the benefit of our present and future generations, as well as our economic development.

Bureau receives funding assistance from both the US National Park Service, Department of the Interior (Historic Preservation Fund Grant) and the Palau National Government. The Historic Preservation Fund Grant is granted to the Bureau of Arts and Culture through Palau Community Action Agency (PCAA) as the grantee of Historic Preservation Fund Grant. Through a Delegate Agency Agreement, PCAA delegates the responsibility to implement the approved programs and projects to the Delegate Agency as the Bureau of Arts and Culture, see Appendix E – Copy of Delegate Agency Agreement.

Bureau of Arts and Culture is very fortunate to have the sincere and continues support and advice of the 16-members of Palau Historical and Cultural Advisory Board and the 16-members of Society of Historians who conscientiously works to help the Bureau in carrying out its responsibilities. They have been meticulously enhancing the integrity of the Bureau that has enable the entire Republic to respect and honor the Bureau status in the community.

#### **A. PROGRAM AREA: ADMINISTRATION and PLANNING**

The Administration and Planning aspect of the program operated with the support of three staff members including the Director of the Bureau and Historic Preservation Officer (Mr. Dwight Alexander, until March 30, 2013), Budget and Grants Manager (Ms. Bridget Iyar, until

May 16, 2014), and Historic Preservation Specialist (Ms. Moline Smaserui, since 2006).

Administration is tasked with responsibilities as follows: to govern and manage the overall program in Historic Preservation; and to ensure that all program areas carry out their responsibilities in accordance with applicable laws and regulations spelled out in PNC Title 19 Chapter 1 and US National Historic Preservation Act of 1966, as amended.

1. **On-Going Task(s):**

(a) **Personnel.** The Director and Palau HPO (Mr. Dwight Alexander) remained on board until March 30, 2013 to carry out the duties and responsibilities of the Bureau. He was replaced with Acting Director/HPO (Ms. Filly Carabit) for 30 days then later Palau Registrar (Ms. Sunny Ngirmang) became Acting Director/HPO from May 03, 2013 to August 28, 2013. During the administrative leave of Ms. Ngirmang, Ms. Filly Carabit resumed the Acting Director/HPO position for three months until December 03, 2013. The other two staffs in the Administration and Planning Section includes the Budget and Grants Manager and the Historic Preservation Specialist. The Budget and Grants Manager resigned on May 16, 2014.

(b) **Staff Meetings:** The Bureau continued to conduct its regular and special staff meetings to ensure that planned and approved programs and projects funded by FY'13 HPF Grant are carried out satisfactorily in a timely manner. The staff meeting has been set for every month. Also in these meetings other issues relating to the Bureau and its personnel and operation are discussed. At this time the staff meeting is very crucial to keep everyone informed on daily operations of the program and to address many issues raised in the community, funding opportunities, events, and other historic preservation activates that might have a direct or indirect interest of the Bureau. See Appendix F – Staff Meeting Minutes.

(c) **Administrative Cost for HPF Grantee:** The Palau Community Action Agency (PCAA) continues to serve as a Grantee of the Historic Preservation Fund Grant while the Bureau of Arts and Culture continues to serve as a Delegate Agency. As agreed, the Grantee of HPF Grant, PCAA will be paid at a rate of 15.50% as an Administrative Cost for rendering administrative services in keeping proper accountability of HPF Grant. The progress of this matter will be reported in the Second Annual EOY for FY'13 HPF Grant that is due on or before December 30, 2014.

**(d) Travel.** During fiscal year 2013 from October 1, 2012 to September 30, 2014, Palau HPO staffs were able to attend the 2013 MEHP/NPS Annual Consultation in Saipan. In addition to the Bureau staff, the new Minister of the Ministry of Community and Cultural Affairs, Ms. Baklai Temengil-Chilton was also present during the meeting. She was able to meet with NPS staff and learned more about NPS role in the various FAS HPO. The Director/HPO and Deputy HPO attended the 2014 MEHP/NPS Annual Consultation in Guam.

Other travel included:

1. World Heritage Management Training in Fiji attended by the Director/HPO and Deputy HPO
2. World Heritage Management Plan Training in Yap, FSM attended by the Director/HPO and Deputy HPO
3. Intangible Cultural Heritage Workshop in Pohnpei, FSM attended by the Director/HPO and Deputy HPO
4. Underwater Cultural Heritage Conference in Hawaii attended by the Director/HPO and Deputy HPO
5. Editors Meeting regarding ICH in Korea attended by staff Cultural Anthropologist/Ethnographer

**(e) Special Projects approved under FY'13 HPF Grant.** The Bureau has started to coordinate for the implementation of ten (10) special projects. These were implemented beginning October 1, 2012 to September 30, 2014. The projects are as follows:

1. Project #1: Palau Historic Preservation Plan, Phase II
2. Project #2: Ngatpang Interior Archaeological Survey
3. Project #3: Production and Printing of 2015 Palauan and English Calendars;
4. Project #4: Inventory Assessment Project (Phase II)
5. Project #5: Review and Compliance
6. Project #6: Project # 1: *“Ngklel a Beluu er a Belau er a Rechuodel: Ngar er a Ked el mo er a Chelemoll* (Traditional Place Names of Palau: From Ridge to the Reef)”
7. Project # 7: Draft Ngatpang Oral History Report
8. Project #6: Site Rehabilitation and Conservation
9. Project #7 Nomination and Identification of 5 Highly Significant Properties

10. Project #9: 2-Day Symposium on Historic Preservation

11. Project #10: Bureau of Arts & Culture/Palau Historic Preservation Office Public Meeting and Awareness

All these projects were requested for extension to September 30, 2015 and still pending approval from NPS. Products that are included in this EOY Report include:

1. Draft Ngatpang Oral History Report
2. Palau and Yapese Quarry Oral History
3. Traditional Place Names: From Ridge to Reef
4. 2015 Palauan and English Calendars
5. Review and Compliance Report

**(f) Website for the Bureau.** Website was planned for FY'14 Special Project and is pending approval by NPS.

**(g) Proposed Reclassification for Bureau's Positions:** This has not been materialized.

**(h) Photo of HPO Vehicles:** There are no HPF funded vehicles. The HPO office is currently operating with two (2) vehicles: One (1) 4-door Nissan March and One (1) 4-door Mazda Demio. The Nissan March over 10 years old and have frequent maintenance issues that are costing the Bureau money for repair and upkeep. The Bureau needs to have new, fully functioning vehicles to ensure regular operations are met that require transportation, especially with the work of Project Review and Compliance and field surveys in Babeldaob. The Bureau will continue to ask NPS for additional funding to purchase a US model car to be used for field archaeological surveys and project review and compliance.

## **2. Ongoing Tasks:**

**(a) Required Publicity of Programs of FY'13 HPF Grant:** The BAC is planning to conduct the community meetings with Koror State Government, OTV interview and radio program announcement with T8AA FM and local newspapers on the proposed projects

**(b) Training, Workshops, and Conferences:** During fiscal year 2012 from October 1, 2013 to September 30, 2013, there was one NPS sponsored trainings to attend the Climate

Change Conservation Archaeology Training in Saipan and the Annual MEHP/NPS Consultation meeting in Guam. Funding from the Palau National Government funded trip for UNESCO World Heritage Management Training in Suva, Fiji that was attended by Director/HPO and Deputy HPO. UNESCO funds funded another meeting that was attended by Director/HPO, Deputy HPO, Ms. Remurang Rengulai of Airai State Government and Dr. Scott Fitzpatrick to attend a World Heritage Management Workshop in Yap, FSM. Funding from ICHCAP, Palau National Government, and other grants funded a trip to an ICH meeting in Pohnpei, FSM followed by an Underwater Cultural Heritage Conference in Honolulu that were attended by Director/HPO and Deputy HPO. The Republic of China funded a trip for training on indigenous culture at Taiwan that was attended by Deputy HPO. UNESCO, funded two Palau HPO staff (Sylvia Kloulechad and Filly Carabit) to attend training on Intangible Cultural Heritage in Beijing, China. ICHCAP funded a trip for an editors meeting of and ICH project that was attended by Meked Besebes.

**(c) Other Programs and Projects:** Palau HPO is also involved in organizing Olehotel Belau Fair/Constitutional day events and other national holidays. The Bureau is also involved in the development of the Airai State Management Plan for their Yapese Quarry Site nomination for UNESCO World Heritage Site.

**(d) Renovation of Palau HPO Office:** Since the retirement of the Maintenance personnel of the Bureau, regular repair and renovation of the office has been seldom. Mostly due to lack of funding to replace the roof and some parts of the walls. The Bureau is suffering from major leakage and it is threatening the valuable artifacts, human remains, document collections of the Reference Library and other important documents of the office that can be destroyed due to rain that is flooding the office.

**(e) Palau Historical Preservation Plan:** The project was extended to September 2014 and a new request for extension was made to September 2015. The contract has been finalized and is under final review. The project is planned to begin in October 2014.

### **C. PROGRAM AREA: SURVEY AND INVENTORY/ARCHAEOLOGY**

The Survey & Inventory and Project Review/Archaeology section will conduct four (4) special projects under FY'13 HPF Grant No. 70-13-51964 beginning October 1, 2013 until

September 30, 2014. They two of the four projects are expected to be completed on or before September 30, 2014. The final reports will be submitted on or before December 30, 2014. The projects include the production of the 2015 Palauan Calendar with English translation and Project Review and Compliance, Ngatpang Interior Survey, and Inventory System Assessment Phase II. The Ngatpang Interior Survey and Inventory Assessment Phase II was extended to September 30, 2015 and was approved by NPS on August 12, 2014.

This section operated with three staff members, the Archaeologist, the Historic Preservation Specialist III/Archaeological Surveyor III, and Historic Preservation Specialist I/Preservation Compliance Officer I. The Historic Preservation Fund Grant funds the Archaeologist and the Historic Preservation Specialists/Archaeological Surveyor III (Mr. Calvin Emesiochel, until March 01, 2013). The local Government funds the other Historic Preservation Specialist/Preservation Compliance Officer I (Mr. Errolflynn Kloulechad). Staff Archaeologist, Ms. Finney's contract ended on June 20, 2013. The Bureau did not renew her contract. This section is charged with responsibilities to conduct the nationwide survey or state-by-state inventory of cultural and historic resources, review and compliance. It is also working with Palau Visitors Authority, Japan and U.S. Embassies in repatriate of their war dead, Ministry of State, Universities research and Palau National Commission for UNESCO in nominating cultural sites into World Heritage sites.

#### **1. On-Going Task(s):**

**(a) Personnel:** During fiscal year 2013 from October 01, 2012 to September 30, 2014, Staff Archaeologist Ms. Finney's contract ended June 20, 2013 without renewal. Mr. Calvin Emesiochel, Archaeological Surveyor III, resigned from the Palau HPO on March 01, 2013 leaving only one active staff, Preservation Compliance Officer I, Mr. Errolflynn Kloulechad. Mr. Calvin Emesiochel was rehired on January 27, 2014 as the new Deputy HPO. The position is also the Heads of the Section for Survey & Inventory/Archaeology.

**(b) Project Review and Compliance.** The staff from this program area will review and investigate the effects of proposed development projects before the requested Historic Clearance Permits are issued. The component report of historical clearance reviewed by this program

beginning October 1, 2012 until the date in submitting the FY'13 Second Annual EOY Summary Report will be submitted on or before December 30, 2014. The completed report of historical clearance reviewed and approved under FY'13 HPF Grant beginning October 1, 2013 to September 30, 2014 will be submitted on or before December 30, 2014.

The staff also continued to monitor permitted and ongoing major projects to ensure these projects complies with stipulations as imposed by concerned Historic Clearance Permits.

The staff will continue to work with BAC Public Education section, NGOs and other agencies and PCC students in giving presentations and tours to cultural sites.

**(c) Archaeological Database.** The Survey & Inventory/Archaeology Section continues to keep and maintain GIS and Access archaeological database. Staff's continues to store or enter data into the archaeological database from recent archaeological surveys. The Historic Preservation Inventory

**(d) Production and Printing of 2015 Palauan and English Calendars.** The section of Survey & Inventory and Project Review/Archaeology will compile and publish the 2015 Palauan Year Calendar in both Palauan and English. Both calendars will be printed separately. We will print equal number of Palauan and English. These calendars are completed, printed and submitted to Grantor Agency on or before December 30, 2014.

**(e) Other Programs and Projects.** The Survey and Inventory Section lead a three week training course from November to December of last year, 2013 called the Palau Underwater Archaeology Training through a grant from UNESCO. Training in Survey and Conservation techniques for underwater cultural heritage sites aimed to:

a) **Purpose and objectives:**

- i. Educate local partners the benefits of the UNESCO 2001 Convention for the Protection of Underwater Cultural Heritage
- ii. Nautical Archaeology Society (NAS) training program
  - a. Introduction to Foreshore and Underwater Archaeology

- b. Part 1, Certificate in Foreshore and Underwater Archaeology
- c. Part 2, Intermediate Certificate in Foreshore and Underwater Archaeology
- iii. Study Tours – Peleliu and Koror State Southern Lagoon World Heritage Sites
- iv. Development of a Palau Underwater Cultural Heritage Team (PUCHT)
  - a. Recording and documentation of UCH in Palau

**b) Benefits, major results obtained and impact of the project:** Through the Underwater Archaeology Training program, Dr. William Jeffrey of Flinders University and his associate Luis Cabral from the Guam Department of Education were able to train and certify 10 Palauans and 1 American environmental graduate student from the University of Guam in UCH surveying, conservation and preservation techniques.

**c) Difficulties encountered/solutions found:** This training level was a Sub-regional program and activity therefore; applicants included persons from California, Florida, the Republic of the Marshall Islands, and India. These individuals completed their applications and dive waiver forms however when news about the Super Typhoon Haiyan is expected to hit Palau, they withdrew their participation due to uncertainties of Palau's state after the Super Typhoon.

In terms of getting the course organized, classroom textbooks was ordered from UNESCO and shipped to Palau. The textbooks arrived on time. Both training instructors agreed to bring training materials from their places of origin to Palau before the training commences.

News articles announcing the training was publicized in Palau's newspaper as well as covering the closing ceremony of the training. In addition, announcement of the UCH training was on the UNESCO website <http://en.unesco.org/events/palau-underwater-archaeology-training>. Moreover, the Bureau disseminated the training announcement through Facebook member groups and affiliate listserv including the Society for Hawaiian Archaeology with over 200 members

The UCH training gained a great number of supports from the local state governments, environmental NGO's in Palau, as well as the Palau National Congress. This amount of support

from the Bureau of Arts & Culture partner agencies encourages the Bureau to seek more funding from UNESCO to do more UCH trainings that would involve more technical skills such as GIS, dating methods, and actual preservation demonstration as field projects. More importantly, to complete the Nautical Archaeology Society (NAS) certificate training program of Part 3 and Part 4. This request came through the Bureau by the state government if there is a possibility to do more training in 2014. The success of the training will be shared during the 2014 Asia-Pacific Conference on Underwater Cultural Heritage in Honolulu. It is hoped that more publicity could build solid networking and interest to bring in more training opportunities to Palau.

Training outcomes included:

- i. Trained 10 Palauans who have worked together very effectively in conducting a 3-Dimensional survey and two quick 2-D surveys of 3 underwater cultural heritage (UCH) sites in Koror and Airai States.
- ii. Can now work together on future Palauan UCH projects in combination of further training.
- iii. Well recorded and documented the Jake Seaplane that with further research could be nominated for the Palau National Register of Historic Places or the US National Register of Historic Places
- iv. The cohorts have the capacity to conduct surveys of all types of underwater cultural heritage (tangible and intangible).

## **2. Incomplete Task(s):**

**(a) Inventory Assessment Project (Phase I):** This project was extended to September 2015. The contract has been finalized and under final review. It is hoped that the initial work will begin on October 2014. This project is to conduct an assessment on the “State Inventory” System, that will:

1. Determine the current condition;
2. Determine if it meets the Secretary of the Interior’s Standards;
3. Develop in a timetable format what is necessary to bring the State Inventory into compliance and up-to-date;

4. Produce data that can be readily integrated into Palau's Historic Preservation Planning Process; and
5. Maintain an inventory system of properties surveyed that includes survey reports, inventory forms, and research designs.

**(b) State-by-State Survey.** During fiscal years 2012-2014, a series of surveys were conducted by the Section was extended due to the untimely passing of Ms. Rita Olsudong, Palau's National Archaeologist. These state surveys were Ngchesar State Interior Survey, Ngardmau State Interior Survey, and Ngaremlengui State Interior Survey. The Ngatpang Interior Survey project was extended to September 30, 2015. This survey project will be lead by the Deputy HPO (Mr. Calvin Emesiochel) and the draft report will be given to the BAC Technical Committee for review and comments to ensure that the report meet the acceptable and required Secretary Standards.

The Ngardmau and Ngaremlengui interior survey reports prepared by previous staff archaeologist Ms. Suzanne Finney did not meet the acceptable Secretary Standards. The Bureau was fortunate to be granted a second revision of both survey reports that was due on July 01, 2013 to NPS. Since the writing of this report, the Bureau has not received comments from NPS of the status of both reports if it met the required Secretary Standards. However the Bureau sent the revised Ngardmau and Ngeremlengui Reports to two members of the BAC Technical Advisory Committee for their review. Reviews have been sent to NPS and still pending final decision.

The finalization of the 2010 Peleliu Survey Report has not been completed. The hired staff archaeologist, Ms. Suzanne Finney was unable to finalize the report to be sent to NPS.

#### **D. PROGRAM AREA: ORAL HISTORY AND ETHNOGRAPHY**

The Oral History and Cultural Preservation section operated with two (2) staff members who worked with the 16-member Society of Historians to develop the written histories, cultures, and traditional laws of Palau and their underlying principles for present and future generations. The Cultural Anthropologist was hired the second year of the grant period on December 23, 2013.

The Bureau's staffs in this program area included the BAC Cultural Anthropologist and Ethnographer (Meked Besebes, hired on December 23, 2013), the Historic Preservation Specialist (Ms. Sylvia Kloulubak) and Staff Historian (Ms. Lynda D. Tellames). The Historians, who represent sixteen states in the Republic, are appointed by their respective state governments and are certified by the President of the Republic as experts in the history and cultures of Palau. The Historians with staff support of the Bureau record and publish the traditional laws, cultures of Palau for present, and future generations, see Appendix I - List of Members, Society of Historians.

## **1. On-Going Task(s):**

**(a) Personnel.** The three staff under the section of Oral History and Ethnography remained on board.

**(b) Position of Professional Ethnographer:** On December 23, 2013, the Bureau hired Meked Besebes, a local cultural anthropologist to head the section.

**(c) School Students' Field Trips.** The staffs of the Oral History and Ethnography Section will continue to guide school students on field trips to visit historic sites. In the field trips, staffs give presentations by talking about the history and significance of sites.

**(d) Society of Historians.** The members of the Society of Historians continue to assist the Bureau and the Ministry of Community and Cultural Affairs to assess record and publish the oral histories and the traditional laws of Palau and their underlying principles for public education and reference on Palau's cultures and traditions.

## **2. Complete Task(s):**

**(a) Special Projects.** There was two Oral History Survey report under Fiscal Year 2013. The Draft Ngatpang Oral History Report and the Traditional Place Names: From Ridge to Reef that are products of the section included in this EOY Report. The Bureau is still awaiting comments from NPS the status of the Oral History Reports of Peleliu, Melekeok, Ngchesar, Ngardmau, and Ngeremlengui States. During the NPS Consultation Meeting in Guam of this

year, July 2014, NPS agreed that a Collection of Oral History of Palau-Yap Quarry is an eligible project to meet the required two projects a year for professional staff.

(b) ***“Ngklel a Beluu er a Belau er a Rechuodel: Ngar er a Ked el mo er a Chelemoll (Traditional Place Names of Palau: From Ridge to the Reef)”***. The staff of the Oral History and Ethnography section with the assistance of the Society of Historians will compile record and publish information on oral histories, traditions and cultures for this year’s draft booklet. This year, the draft report of Palauan and English booklet entitles *“Ngklel a Beluu er a Belau er a Rechuodel: Ngar er a Ked el mo er a Chelemoll (Traditional Place Names of Palau: From Ridge to the Reef)”* will be published in 300 copies. The Society of Historians will have two regular sessions this year in order to complete the planned Palauan and English booklet. Their first regular session took place in April 2014. The second session was on July of 2014. HPF Grant will fund one sessions and the Palau Government will fund the second sessions. The Bureau may call special sessions, if necessary. The product for this special project is submitted with this EOY Report.

## **E. PROGRAM AREA: PALAU REGISTER OF HISTORIC PLACES**

The Palau Register of Historic Places section operated with one staff, Historic Preservation Specialist III who is primarily responsible for the task of Nomination and Registration of Potentially Eligible Sites, BAC Reference Library, Project Review and Restoration and Development of Registered Sites.

During this grant period the Palau Register of Historic Places section did not conduct any Board meetings due to lack to Board quorum. Project for this section has been extended to September 30, 2015.

The Palau Historical and Cultural Advisory Board continues to perform its responsibilities as mandated by Title 19 Chapter 1 of the Palau National Code, see Appendix G - List of Members, Palau Historical and Cultural Advisory Board. The 16-member board consists of members representing each of the sixteen states in the Republic of Palau. Members of the Board are appointed by the President of the Republic of Palau with primary responsibility to advise the President, the Minister of Community and Cultural Affairs, and the Bureau of Arts

and Culture on matters relating to Historic Preservation. They are also tasked to solicit, review and approve nominations of highly significant sites for inclusion in the Palau Register of Historic Places.

### **1. On-Going Task(s):**

**(a) Nomination of Sites:** The Board with the support of the Bureau's staffs continued to solicit nominations of sites for inclusion in the Palau Register of Historic Places. The Registrar of Palau Register will prepare five (5) nominations of sites that will be reviewed by the Board in their upcoming annual meetings in the year 2013.

**(b) Personnel.** The Historic Preservation Specialist III of Palau Register of Historic Places section of the Bureau remains on board. The Section's Librarian was assigned to the Administration Section in 2006 to assist with secretary duties while Clerk Typist II (Ms. Filly Carabit) was assigned to be the new section head of the Public Education Section. Her personnel action became official in 2010.

**(c) Protection of Registered Sites.** Staff of the Palau Register continued to monitor registered sites to ensure their protection and preservation, see Appendix J – List of Registered Sites.

**(d) Preparing nomination of Potentially Eligible Sites for Board to Review.** Register's staff continues to prepare nominations of sites for review and approval by the Palau Historical and Cultural Advisory Board. Three (3) nominations of sites will be prepared and ready for Board's review in their upcoming meetings.

**(e) Reference Library.** Register's staff will continue to keep and maintain the Reference Library that serves the needs of all the program areas in the Bureau. This Library also serves students and other people in the community for conducting their research on matters relating to Historic Preservation, archaeology, anthropology, etc.

**(f) Peleliu Building Assessment Project.** The Peleliu Building Assessment Project was a

project requested by the State of Peleliu. The grant was awarded under Fiscal Year 2010 and has been extended since. Finally, during Fiscal Year 2012, the project was organized and managed by the Palau Register Section with assistance by Mr. Calvin Emesiochel. The project was successful. The contractors came from Huston, Texas to conduct the building assessment for 11 days. The 100% of the report has been submitted to the Bureau and a copy has been sent to NPS for final review. This project has been completed and is part of this years product sent to NPS with the rest of the EOY Reports.

## **2. Incomplete Task(s):**

**(a) Site Development and Restoration Project.** The site selected for during this fiscal year 2012 was Olsechall ra Ruchel. The project was delayed due to other state obligations and was destroyed by the recent Super Typhoons Bopha and Haiyan. The project was extended to September 30, 2014 to allow time for the state to restore the site. The Completion Report for this project is sent with this EOY Report.

**(b) Nomination and Identification of five (5) Highly Significant Sites and Translate into English.** During this fiscal year, fifteen Board member terms expired. The letters requesting for appointments for new or reelecting the same Board member were sent to the respective state offices to begin the selection process of Board members. Bureau has yet to receive the new state appointees to the Board, therefore, the project was extended to September 30, 2015.

## **F. PROGRAM AREA: PUBLIC EDUCATION**

**(a) Personnel:** Public Education section continues to operate with only one staff member, Historic Preservation Specialist II (Ms. Filly Carabit). Ms. Carabit has currently occupied the Public Education Section on May 23, 2010 through the hiring process of the Palau National Government Personnel Office to foresee the duties and responsibilities of this program area.

This section has primary responsibilities including public education and awareness, site visits; production of BAC quarterly annual newsletters entitles “*Ibetel A Klebelau*”, publicity, educational workshops or conferences, etc.

## **2. On-going Task(s):**

**(a) Production of Quarterly-Annual Newsletters.** The staff from Public Education section continues to develop and publish quarterly annual newsletters of the Bureau. In these newsletters, she continues to publicize the Program and its activities by making sure all the issues and concerns of Historic Preservation works is publicly known. The Quarterly Newsletter is not disseminated electronically to our partners.

**(b) 2-Day Annual Symposium on Historic Preservation.** The Palau Historic Preservation Office hosts an annual symposium on Historic Preservation on culture in Palau. The purposes of the symposium are as follows: a) to continue serious discussion on how Palau's natural, historical and cultural resources could be well protected and preserved for present and future generations; b) to build a closer working relationship or to build the needed partnership with all concerned stakeholders in order to fulfill responsibilities as mandated by applicable laws; c) to strengthen the ongoing dialogue and coordination among all the offices for their full support and assistance; d) an opportunity for the Bureau (Palau Historic Preservation Program) and its local partners to learn more of each other's roles, responsibilities and requirements so that everyone will be able to carry out their related responsibilities accordingly.

This project was extended to September 30, 2015. Actual symposium will be held next month, November 2014 and will be reported during the next fiscal year EOY Reports.

## **2. Incomplete Task**

**(a) Bureau of Arts & Culture/Palau Historic Preservation Office Public Meeting and Awareness.** This project was proposed primarily to educate and show awareness to the public, significantly the 16 States within the Republic of Palau on the importance of protecting and preserving the Palau's Cultural Heritage and Cultural Resources. Approval of the FY'13 projects was in June 01, 2013 therefore there was not enough time to conduct the Public Meeting and Awareness. This project was extended to September 30, 2015.

## **II. FINANCIAL REPORTS**

Submitted herewith, are

1. Expenditure Report of Administration/Operational Funds
2. Expenditure Report of Professional Funds
3. Expenditure Report for Special Funds
4. Expense Ledger for Administration/Operational Funds w/detailed Personnel Ledger
5. Expense Ledger for Professional Funds w/detailed Personnel Ledger
6. Expense Ledger for Special Projects Funds w/ detailed Personnel Ledger
7. Expense Ledgers for each of the ten (10) special projects w/detailed Project List

### **III. SPECIAL CONDITIONS STATUS REPORT**

The special conditions for FY'13 HPF Grant are reported as follows:

For **Condition #1** – All Assurances of Compliance required by Chapter 7 of the HPF Grants Manual are to be submitted to NPS. Also the Grantee and its representative agree with the conditions and requirements of Office of Management and Budget (OMB) as basis for its operation and administration of the grant.

For **Condition #2** – The Grantee and its representative assured that none of the funds awarded are used to process any grant or contract documents which do not include the text of 18 U.S.C. 1913 prohibiting lobbying with appropriated funds.

For **Condition #3** – The Grantee and its representative will comply with this condition. We have inserted in the wordings of the Contract the concerned terms as “ *Employees, Review Board and agents must not use their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties*”. In addition, the Bureau Director has formally informed all the employees of the Bureau, especially those who are funded by HPF Grant about this condition.

For **Condition #4** – The grantee and its representative will comply with this condition.

For **Condition #5** – The Grantee and its representatives as the Bureau of Arts and Culture are

free from conflict of interest.

For **Condition #6** – The Grantee and its representative assure the compliance of this condition.

For **Condition #7** – The Grantee and its representative will comply with this condition.

For **Condition #8** – The Grantee and its representative will comply with this condition.

For **Condition #9** – The Grantee and its representative have received Grant Agreement and will submit the completed SF270s that will accompany by supporting documentations of expenditures. In addition, all costs to be charged to this grant must be incurred by September 30, 2015 and also will be billed via SF270 no later than December 30, 2015.

For **Condition #10** - The Grantee and its representative will comply with this condition.

For **Condition #11** - The Grantee and its representative will comply with this condition.

For **Condition #12** - The Grantee and its representative will comply with this condition. The Delegate Agency Agreement is sent to NPS within 30 days of the grant award.

For **Condition #13** – The Grantee and its representative accept and agree to comply with this condition.

For **Condition #14** – The Grantee and its representative accept and agree to comply with this condition.

For **Condition #15** – The Grantee and its representative accept and agree to comply with this condition.

For **Condition #16** - The grantee or its representative will submit the required Final Project Outline Reports for each of the special projects or in-house projects on or before December 30,

2014. These reports will be sent with the Second Annual EOY Summary Report of FY'2013 HPF Grant on December 30, 2014.

For **Condition #17** – The grantee or its representative accept and agree to comply with this condition. The copy of the concerned Manual is available at the office for use when necessary.

For **Condition #18** – The grantee and its representative agrees and will comply with this condition.

For **Condition #19** – The grantee and its representative will comply with this condition. All extension and required financial report are sent before the deadline date.

For **Condition #20** – The Grantee and its representative accept and agree to comply with this condition.

For **Condition #21** – The Grantee and its representative will comply with this condition.

For **Condition # 22** – The Grantee and its representative will comply with this condition.

For **Condition #23** – The Grantee and its representative will comply with this condition. The grantee or its representative ensures that projects will be monitored accordingly and that any problems or delays, the grantee or its representative will notify NPS in writing.

For **Condition #24** - The Grantee and its representative will comply with this condition.

For **Condition #25** – The Grantee and its representative will comply with this condition.

For **Condition #26** – Any videotapes or photos of FY'13 project will be submitted with the Second Annual EOY Summary Report on or before December 30, 2014 containing statement of acknowledgement of NPS assistance, disclaimer and no-discrimination statement.

For **Condition #27** – The Grantee and its representative will comply with this condition.

For **Condition #28** – The Grantee and its representative will comply with this condition. Traditional compensation are an important component when collecting oral history data.

For **Condition #29** – The Grantee and its representative will comply with this condition. In this year's Site Restoration and Development Project, interpretive sign(s) for the restored site(s) will definitely contain acknowledgement of the support of Historic Preservation Fund Grant provided by the Department of the Interior, National Park Service. Detail reporting of this condition will be reported on or before December 30, 2015.

For **Condition #30** – The Grantee and its representative will comply with this condition. Photos of the existing vehicles will be submitted on or before December 31, 2013 with the 2<sup>nd</sup> Annual EOY Summary Report.

For **Condition #31** – The grantee and its representative will comply with this section. Detail reporting in compliance with this condition will be reported on or before December 30, 2014.

For **Condition #32** – The Grantee and its representative will comply with this condition. Additional reporting in compliance with this condition will be reported on or before December 30, 2014.

For **Condition #33** – The Grantee and its representative will comply with this condition and detail reporting will be submitted on or before December 30, 2014.

For **Condition #34** –The Grantee and its representative will comply with this condition.

For **Condition #35** – The grantee and its representative agrees and will comply with this condition. EOY Reports and all HPF related products will be submitted to NPS on or before December 30, 2014.

For **Condition #36** – The Grantee and its representative have always been complying with this

condition. We will make sure the required statements of NPS acknowledgement, disclaimer and non-discrimination are included and also the three copies of publications are submitted to NPS. Detail reporting in compliance with this condition should be reported on or before December 30, 2014.

For **Condition #37** – The Grantee and its representative will comply with this condition.

For **Condition #38** – The Grantee and its representative will comply with this condition. The lists of meetings attended and/or training received will be reported in the Second Annual EOY Summary Report for FY'13 HPF Grant. This report will be submitted on or before December 30, 2014.

For **Condition #39** – The Grantee and its representative will comply with this condition.

For **Condition # 40** – The grantee will comply with this condition. The required expenditures report ledgers for Operating Funds, Professional Service Funds, and Special Project Funds for this first year of the grant period are sent with this Second Annual EOY Summary. The expenditure report for FY'13 will be submitted with the Second Annual EOY Summary Report on or before December 30, 2014.

For **Condition #41** - The Grantee and its representative will comply with this condition.

For **Condition # 42** – The grantee and its representative agrees and will comply with this condition. The Grantee and its representative appreciate the trust, most importantly the authorization that is given in advance. As we know, the prices of equipments can change drastically within a year or two years so this is really the best approach to take.

For **Condition #43** – The grantee and its representative agrees and will comply with this condition. When a condition arise that will require confidentiality, NPS will be consulted.

For **Condition #44** – The grantee and its representative agrees and will comply with this

condition for all HPF related travel.

For **Condition #45** – The grantee and its representative agrees and will comply with this condition.

For **Condition #46** – The grantee and its representative will comply with this condition. None of the funds have been used for religious properties or activities.

For **Condition #47** – The Grantee and its representative will comply with this condition. They will maintain property, personnel, financial and other records and accounts pertinent to the funds awarded by this grant in accordance with 43 CFR 12, Subpart C (Uniform Administrative Requirements for Grant to State and Local Governments).

For **Condition #48** – The Grantee and its representatives will comply with this condition. The copy of financial records and all grant transactions will be submitted to NPS on or before December 30, 2014. Detail reporting of any program income derived from grant activities will be reported on or before December 30, 2014, if applicable.

For **Condition #49** – The Grantee and its representatives will comply with this condition.

For **Condition #50** – The Grantee and its representatives have been complying with this condition.

For **Condition #51** – The Grantee and its representatives will comply with this condition. They should submit to you the most recent completed audit report on or before December 30, 2014. The audit of grant expenditure records will be submitted to the NPS on or before December 30, 2014.

For **Condition #52** -The Grantee and its representatives will comply with this condition. Both professional staff are required to complete two final reports of state surveys per year that must be in compliance with the acceptable Secretary Standards.

For **Condition #53**- The Grantee and its representatives will comply with this condition. The

Budget Breakdown for FY'14 HPF Grant for Professional Services Funds includes the detail list of costs of how the funds are going to be used. Detail reporting in compliance with this condition will be reported on or before December 30, 2014.

For **Condition #54-** The Grantee and its representatives will comply with this condition. Both hired professional staff are required to produce two reports per year that meet the acceptable Secretary Standards and shall include the project products required.

For **Condition #55-** The Grantee and its representatives will comply with this condition. The Budget Breakdown for FY'14 HPF Grant for Professional Services Funds includes the detail list of costs of how the funds are going to be used. Any changes to this breakdown will be reported to NPS prior to any reprogramming.

For **Condition #56-** The Grantee and its representatives will comply with this condition. This condition is highly important and is included in all contracts for all HPF related activities or projects.

For **Condition #57-** The Grantee and its representatives will comply with this condition. Survey report must include a draft nomination as part of the survey.

For **Condition #58** – The grantee and its representative agrees and will comply with this condition. . It is one of the primary responsibilities to carry out Section 106 of the US Historic Preservation Act.

For **Condition #59** – The grantee and its representative agrees and will comply with this condition. .

For **Condition #60** – The grantee and its representative agrees and will comply with this condition. Again, it is one of the primary responsibilities to carry out Section 106 of the US Historic Preservation Act to ensure that all undertakings including those recognized as National Historic Landmark take into account potential effect to the property.

For **Condition #61** – The Palau HPO recognizes that it is still a high risk grantee and will comply with this condition and work with NPS to ensure that the program meets all reporting requirements to NPS. The Palau HPO continues to work hard to make sure effective management procedures are in place that ensures that similar circumstance not occur in the future.

#### **IV. LIST OF SPECIAL PROJECTS APPROVED UNDER FY'13 HPF GRANT**

1. Project #1: Palau Historic Preservation Plan, Phase II
2. Project #2: Ngatpang Interior Archaeological Survey
3. Project #3: Production and Printing of 2015 Palauan and English Calendars;
4. Project #4: Inventory Assessment Project (Phase II)
5. Project #5: Review and Compliance
6. Project #6: Project # 1: “*Ngklel a Beluu er a Belau er a Rechuodel: Ngar er a Ked el mo er a Chelemoll* (Traditional Place Names of Palau: From Ridge to the Reef)”
7. Project # 7: Draft Ngatpang Oral History Report
8. Project #6: Site Rehabilitation and Conservation
9. Project #7 Nomination and Identification of 5 Highly Significant Properties
10. Project #9: 2-Day Symposium on Historic Preservation
11. Project #10: Bureau of Arts & Culture/Palau Historic Preservation Office Public Meeting and Awareness

#### **V. EXPECTED PRODUCTS FOR SUBMISSION WITH THE SECOND ANNUAL EOY SUMMARY REPORT OF FY'13 HPF GRANT ON OR BEFORE DECEMBER 31, 2014**

1. Five (5) copies of Final Annual EOY Summary Report for FY'10 HPF Grant
2. Five (5) copies of Third Annual EOY Summary Report of FY'12 HPF Grant
3. Five (5) copies of the Second EOY Summary Report of FY'13 HPF Grant
4. Five (5) copies of the First Annual EOY Report of FY'14 HPF Grant
5. Five (5) copies 2015 Palauan Year Calendar in Palauan
6. Five (5) copies 2015 Palauan Year Calendars in English

7. Five (5) copies of a Palauan and English draft Booklet entitles “*Ngklel a Beluu er a Belau er a Rechuodel: Ngar er a Ked el mo er a Chelemoll* (Traditional Place Names of Palau: From Ridge to the Reef)”
8. Five (5) copies of each Final Project Outline Reports for each of the special projects implemented during Fiscal Year 2012
9. Five (5) copies of Final Project Outline Reports for each of the special projects implemented during Fiscal Year 2013
10. Five (5) copies of Project Review and Compliance Report
11. Five (5) copies of Palau and Yap Quarry Oral History Report
12. Five (5) copies of Draft Ngatpang Oral History Report

## **VI. LIST OF APPENDICES**

1. Appendix A - Organizational Chart for the Executive Branch/Government of Palau
2. Appendix B - Organizational Chart for the Bureau of Arts and Culture
3. Appendix C - FY’13 Workplan
4. Appendix D – List of Technical Assistance Needs
5. Appendix E – FY’13 Financial Report
6. Appendix F – Delegate Agency Agreement
7. Appendix G – Regular Staff Meeting Minutes
8. Appendix H - List of Members, Palau Historical and Cultural Advisory Board
9. Appendix I – List of Members, Society of Historians
10. Appendix J - Table Number of Historic Clearance Permits
11. Appendix K – List of Registered Sites